

CONSTITUTION
OF
THE ASIAN PACIFIC FEDERATION OF
UNESCO CLUBS AND ASSOCIATIONS

first amendment in April, 1978 at
its third session of Executive Board
second amendment in November, 1982
at its fifth session of Executive Board
third amendment in October, 1987 at
its seventh session of Executive Board
fourth amendment in April, 1995 at its
11th session of Executive Board
Fifth amendment in September, 2016 at
its 23rd session of Executive Board
Sixth amendment in July 2018 at its
24th session of Executive Board

PREFECE

Bearing in mind the Preamble of the Constitution of UNESCO, in particular, “That since wars begin in the minds of men, it is in the minds of men that the defenses of peace must be constructed;

The ignorance of each other’s ways and lives has been a common cause, throughout the history of mankind, of that suspicion and mistrust between the peoples of the world through which differences have all too often broken into war;” ...

“That a peace based exclusively upon the political and economic arrangement of governments would not be a peace which could secure the unanimous, lasting and sincere support of the peoples of the world and that the peace must therefore be founded, if it is not fail, upon the intellectual and moral solidarity of mankind,”

Believing in the necessity of promoting non-governmental activities among all peoples in the various fields of action of UNESCO Clubs and Associations in order to achieve the above-mentioned goals,

We, the representatives of National Federations of UNESCO Clubs and Associations, and National Commissions for UNESCO in Asian and Pacific countries, hereby establish an international non-governmental organization called “Asian Pacific Federation of UNESCO Clubs and Associations (“AFUCA”).

ARTICLE 1 OBJECTIVES

The objective of the Federation shall be to promote collaboration among UNESCO Clubs and Associations in Asian and Pacific countries and with UNESCO Clubs and Associations in other countries and with the World Federation of UNESCO Clubs, Centres and Associations (WFUCA), and particularly to encourage the establishment and growth of UNESCO Clubs and Associations in Asia and the Pacific.

ARTICLE 2 ACTIVITIES

In order to achieve the above-mentioned objectives, the Federation may carry out the following activities:

1. Promotion of UNESCO ideals and activities
2. Liaison among the members for coordination of programmes
3. Exchange of information
4. Exchange of personnel
5. Organization of study groups, conferences, workshops and exhibitions
6. Organization jointly with WFUCA the regional activities
7. Other activities necessary for attaining the objectives

ARTICLE 3 MEMBERSHIP

The Federation shall consist of the following members:

1. Regular Members:

- (a) National Federation or National Council of UNESCO Clubs and Associations in each of the Asian and Pacific Member States duly recognized as such by the National Commission for UNESCO in the Asian and Pacific countries concerned.
- (b) Any non-governmental organization working in the fields of UNESCO designated by the National Commission for UNESCO in the Asian and Pacific Member States concerned.

2. Associate Members:

- (a) National Federation or National Council of UNESCO Clubs and Associations in countries outside Asia and the Pacific recognized as such by the National Commission for UNESCO in the country concerned.
- (b) Any non-governmental organization working in the fields of UNESCO designated by the National Commission for UNESCO of the country concerned in countries outside Asia and the Pacific including itself.

3. Advisory Members:

All Asian and Pacific National Commissions for UNESCO will be Advisory Members.

ARTICLE 4 USE OF UNESCO LOGO AND NAME

All AFUCA members shall comply with the UNESCO Directives concerning the use of the name, acronym, logo and Internet domain names of UNESCO.

ARTICLE 5 CONSTITUENT ORGANS OF AFUCA

The Constituent organs of AFUCA shall be the Executive Board and the Secretariat.

ARTICLE 6 EXECUTIVE BOARD

1. Composition of Executive Board

- (a) The Executive Board shall consist of a President, two Vice-Presidents, a Secretary-General and one Representative from each country which holds regular membership. The meetings of the Executive Board shall be convened by the President. No more than one national representative from each country shall serve at the same time on the Executive Board, excepting the President.
- (b) The President and the Vice-Presidents shall be elected by the Executive Board. The procedure for election of the President and the Vice-Presidents will be laid down in the rules to be framed by the Executive Board by two-third majority.
- (c) The President and the Vice-Presidents shall not belong to one and the same country.

2. The Ordinary Meeting of the Executive Board shall be convened once every two years and an Extraordinary Meeting may be convened whenever the President deems it necessary.

3. The management of the AFUCA shall be vested in the Executive Board, which shall perform the following function:

- (a) To consider and approve policies, programmes and budget
- (b) To elect the President and the Vice-Presidents
- (c) To appoint the Secretary-General on the recommendation of the President and to decide the location of the Secretariat
- (d) To appoint the auditor of accounts of the AFUCA
- (e) To decide upon admission or exclusion of members
- (f) To make proposals to UNESCO Secretariat, National Commissions for UNESCO and other organizations concerned
- (g) To appoint such committees as the Executive Board may consider necessary for the efficient discharge of its function,

and

(h) To perform such other functions as may be necessary for the achievement of the objectives of the AFUCA.

4. The term of the President, the Vice-Presidents and the Secretary-General shall be four years. The President and the Vice-Presidents shall not be eligible for re-election. The countries to which the President and the Vice-Presidents belong shall not be allowed to be candidates for these offices respectively for the succeeding term.

5. The Executive Board may appoint one or more Honorary Presidents/Advisors for four years. They will be eligible for re-appointment .

ARTICLE 7 SECRETARIAT

The Secretary-General shall perform his/her duties under the supervision of the President and overall control of the Executive Board.

ARTICLE 8 FINANCES

1. Expenses of the Federation will be defrayed out of the revenue from Regular, Associate and Advisory Membership fees, and such contribution/ donation as UNESCO, Governments, National Commissions for UNESCO, other organizations and individuals may like to make on a voluntary basis.

Regular Members shall pay membership fees for every biennium of two calendar years, the amount per annum shall be decided by the Executive Board.

2. Associate Members and Advisory Members shall pay such fees as may be decided upon by the Executive Board.

ARTICLE 9 ADMISSION, MEMBER'S STATUS, AND EXCLUSION

1. Candidates for membership, either Regular, Associate or Advisory shall apply to the Secretary-General at least four weeks before the Meeting of the Executive Board which will consider the application for admission.
2. In case the meeting of the Executive Board is not being convened within a period of four weeks, decision regarding admission of membership may be taken through reference of the application to the members of the Executive Board by the President.
3. The admission of members, either Regular, Associate or Advisory shall be decided upon by the Executive Board by two-third majority.
4. A member, Regular, Associate or Advisory may be excluded from the Federation on such grounds and in such a manner as may be specified in the rules to be framed by the Executive Board.
5. Those members of AFUCA who have not paid their annual membership fees for two consecutive years may lose their rights to vote.
6. Those members of AFUCA who have not paid their annual membership fees for four consecutive years may lose their member status after notifications to the National Commission concerned.
7. In applying paragraphs 5 and 6 above, justifications for non-payment will be taken into consideration by the Executive Board.

ARTICLE 10 BUDGET

The biennial budget of the AFUCA shall be approved by the Executive Board, and the auditor's report of the accounts shall be examined and approved by the Executive Board.

ARTICLE 11 FISCAL PERIOD

The fiscal period of the AFUCA shall begin on 1 January and end on 31 December of the following year.

ARTICLE 12 REPORT OF ACTIVITIES

The report of activities of the AFUCA shall be prepared for each year by the Secretary-General and circulated to the members of the Executive Board. A biennial report shall be placed before the Executive Board at each Ordinary Meeting.

ARTICLE 13 AMENDMENT TO THE CONSTITUTION

Amendment to the Constitution shall become effective on adoption by majority of two-thirds of the members of the Executive Board.